

**Submission Form**

*Submission form must be completed prior to delivery of artwork.*

**Artist:**

Name \_\_\_\_\_

School \_\_\_\_\_

Address \_\_\_\_\_

Home phone/Cell phone \_\_\_\_\_

E-mail \_\_\_\_\_

**Artwork:**

Title \_\_\_\_\_

Year created \_\_\_\_\_

Mediums \_\_\_\_\_

Dimensions \_\_\_\_\_

Artist Statement to include in Gallery Guide (150 words or fewer):

I, \_\_\_\_\_, understand that the Delaware Art Museum cannot 1) accommodate individual requests for placing artwork in specific locations, 2) insure my artwork during the exhibition, and 3) sell my artwork. I confirm that my artwork is ready to install and does not violate any restrictions set forth by the Delaware Art Museum.

Signature of artist \_\_\_\_\_

Signature of parent or guardian \_\_\_\_\_

**[To be completed by DAM staff]**

Receipt/DAM number: \_\_\_\_\_

For questions regarding the submission process or about the exhibition, please contact Saralyn Rosenfield at [rosenfield@delart.org](mailto:rosenfield@delart.org).

**Drop-off:**

Saturday, February 25, 2023, 10 am – 1 pm

Delaware Art Museum 2301 Kentmere Parkway, Wilmington, DE 19806 (main entrance)

**Reproduction Permission Form**

By signing this form, you are also giving the Delaware Art Museum permission to use your artwork for promotional purposes.

Please complete and sign this form indicating whether or not you give the Delaware Art Museum permission to put your submission online.

I, (print name) \_\_\_\_\_ am the owner or the authorized agent for the owner of the copyright to the following object (the "Work"):

Artist: \_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_ **Yes**, I grant permission to the Delaware Art Museum to:

1. Reproduce and publish images of the Work in documentary or educational films, videos, and interactive computer-based programs;
2. Reproduce and publish images of the Work in materials arising from or relating to the Delaware Art Museum its exhibitions, including reproducing the images in catalogues, gallery pamphlets, announcements, press releases, books, and other printed and electronic materials that promote exhibitions or the permanent collection, as well as on websites managed or contributed to by the Delaware Art Museum (subject to appropriate measures to guard against misappropriation and misuse of digital imagery), and distributing photo materials in traditional or digital formats to the press for print and online publicity, as well as filming and photography by the press for news and feature coverage;

\_\_\_\_\_ **No**, I do not want my submission to "12 x 12" to be included in any materials published by the Delaware Art Museum.

Name (printed) Date: \_\_\_\_\_

Signature (artist): \_\_\_\_\_

Signature (parent or guardian): \_\_\_\_\_